

Welcome Coach – 2023 Academy

THANK YOU for your unprecedented commitment to help students, their families, and the education community participate in the League. Together, we are creating the next generation of outdoor stewards.

Collectively in 2022, the League endured record-setting participation in the number of student athletes, team staff members, and teams in both conference and tournament play. We expect to set new records in 2023!

This 2023 Academy Guidebook provides instructions and education to help you successfully conduct key elements of managing your team.

Be safe, have fun, and good luck!

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2022 Impact Report – THANK YOU!



[Click to view the
2022 Impact Report](#)

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2023
SPRING

2023 Coach Academy - Sponsors

SHIRTSand**LOGOS**

LAPDOG  MARKETING

SCHEELS



Cabela's

OUTDOOR FUND



**RECOB'S
TARGET SHOP**

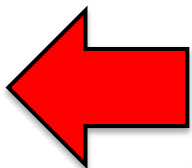


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Policy Updates

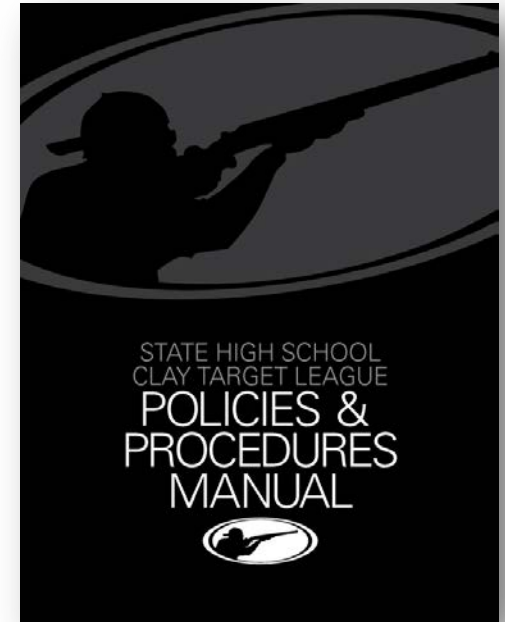
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2023
SPRING

Policies & Procedures - updates

- No major changes from 2022 policies
- SMS texting will be tested this season to help remind coaches of critical deadlines such as score submissions and event registrations. Recipients may opt-out of receiving messages at anytime
- [National Championship](#) cumulative scoring format has been changed.
- [View 2023 Policies & Procedures](#)



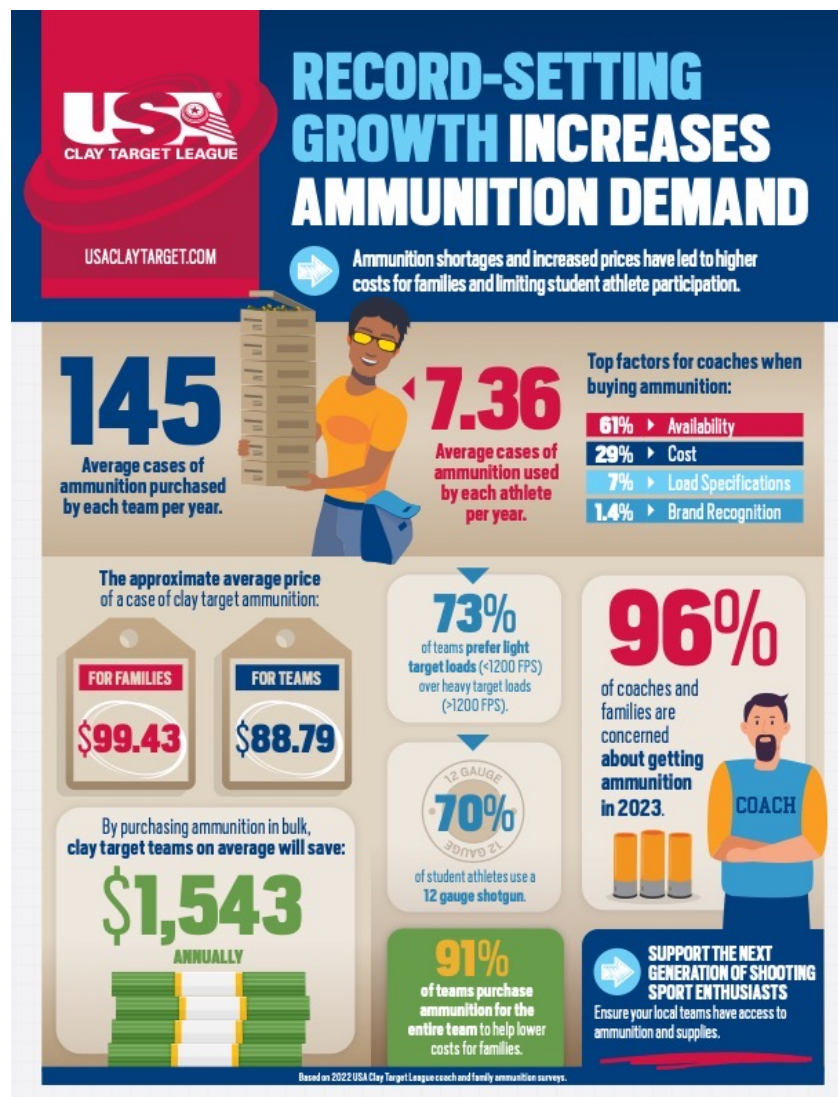
Ammunition

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2023
SPRING

Ammunition – 2022 survey



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Ammunition - Resources

- Secure your ammunition purchase early to ensure pricing and delivery
- The League has multiple resources for team bulk ammunition purchases
- Email support@usaclaytarget.com for resource assistance
- Visit [USA Clay Target Marketplace](#) for ammunition resources

Tournaments

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2023
SPRING

Tournaments - Overview

- Check League website often for dates, location, and rules
- Tournament participation estimates and formats are determined by season registration numbers
- Registration is coordinated through [ClayTargetGo!](#)
- Pre-registration information will be sent via email and available on your TMS dashboard
- There will be NO registration deadline extensions

Tournaments – State Tournaments

- Registration April 10 – May 3
- Registration cost
 - In-Person Tournament: \$45 (100 targets, awards, t-shirt)
 - Virtual (shoot at own range): \$25 (awards and t-shirt)
- Everyone is invited
 - Competition in classifications by athlete's year-end season average
 - Novice 0-14.99, JV 15-18.99, Varsity 19-25
 - Awards for individual and team achievements

Tournaments – National Championship

- July 5-9, Mason, Michigan
- Qualifying 1,800 individuals and 240 teams
- \$95/per athlete includes targets, t-shirt, and pin
- May 30 registration begins
- Change: Championship Sunday will NOT use cumulative scoring from the qualifying round. Only Sunday scores will be used for the Championship round.
- [Learn more](#)



Tournaments – Homeschool

- June 9-18, virtual (at your own shooting range)
- Registration April 10 – May 5
- Registration cost \$25, includes t-shirt
- Everyone is invited
 - Competition in classifications by athlete's year-end season average
 - Novice 0-14.99, JV 15-18.99, Varsity 19-25
 - Awards for individual and team achievements
- [Learn more](#)



Athlete Firearm Safety Certification

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Athlete Firearm Safety Certification

- One of two certification options is required:
 - 1) State-issued hunter education (HE) certificate, OR
 - 2) League's SAFE certificate
- Registrants can complete registration without a certificate
- AMS user (Athlete/Parent) or TMS user (coach) may enter HE certificate number or SAFE Online AND Range Day completion dates before Reserve Week begins
- All registered student athletes without a certificate are NOT allowed to participate in any shooting activities with the team until the certification information is submitted in AMS
- Score submissions for non-certified athletes will not be available until the certification requirements are submitted.

SAFE Certification - Overview

- Online and Range Day required
- Designed for League participants
- Animated and interactive learning
- Alternative for hunter education certificate
- Verify with team and shooting range qualifications
- \$25 cost and 3-4 hours to complete online
- CLASS-Certified coach conducts Range Day
- Range Day Guide provided by the League
- Online certificate emailed upon completion and iron-on patch mailed to team
- [Learn more](#) at USA Clay Target League Academy



SAFE Certification – Lesson examples



SAFE
Student Athlete Firearm Education
CERTIFICATION

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USA
CLAY TARGET LEAGUE

**2023
SPRING**

Coach Certification & Education

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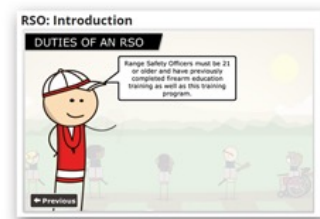
2023
SPRING

CLASS Certification - Overview

- Online coach, range safety officer, and student athlete firearm safety training
- Designed specifically for League participants
- SAFE Certification online included
- Required for NEW Head Coaches
- \$50 cost and 4-5 hours to complete
- Free to Head Coach – promo code sent via email upon the approval of a new team or an existing team change
- SAFE Range Day Guide included with certificate
- Online certificate and mailed iron-on patch
- [Learn more](#) at USA Clay Target League Academy



CLASS Certification - Lesson examples



CLASS
Coach Leadership And Safety Support
CERTIFICATION

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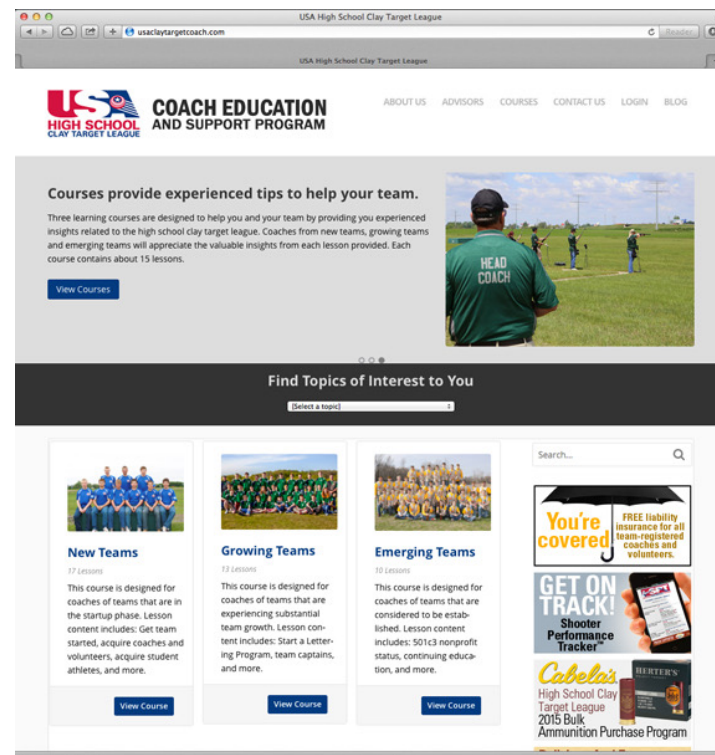


**2023
SPRING**

Education & Support - Overview

Coach Education & Support Program:

- Segments based on team status
 - New teams
 - Growing teams
 - Emerging teams
- Valuable tips
- Download helpful documents
- [Learn more](#)





League's exclusive online application suite designed specifically for clay target league coaches and families.

[Login or create an account!](#)

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ClayTargetGo! - Overview



Coaches & Team Staff

- Team profile
- Athlete roster
- Team scoring
- Tournament registration
- League messages



Athletes & Parents

- Athlete profile
- League and tournament registration
- Shooter Performance Tracker
- Special offers

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Athlete Management System

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2023
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Athlete Management System - Overview

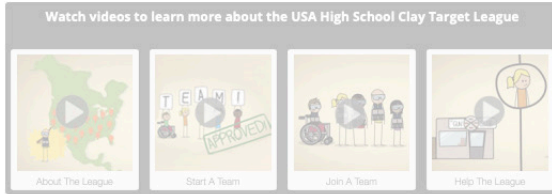
- Athlete profiles managed by student families through secured login
- Athlete season and tournament registration occurs in AMS
- Features include special offers, Shooter Performance Tracker, and more
- Households with multiple student athletes will select athlete profiles from their athlete profile dashboard
- TMS users CANNOT access AMS or edit athlete profile information

Athlete Management System - Access

HOME ABOUT NEWS LEAGUES RULES TEAMS START TEAM COACHES DONATIONS SUPPORTERS CONTACT SHOP



Search...



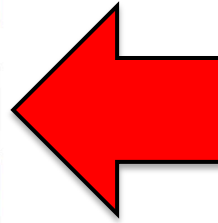
LATEST NEWS



PRESIDENT AND FOUNDER JIM SABLE RETIRES FROM USA CLAY TARGET LEAGUE
Jim Sable, the founder of the USA Clay Target League, has

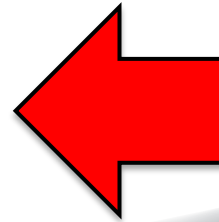
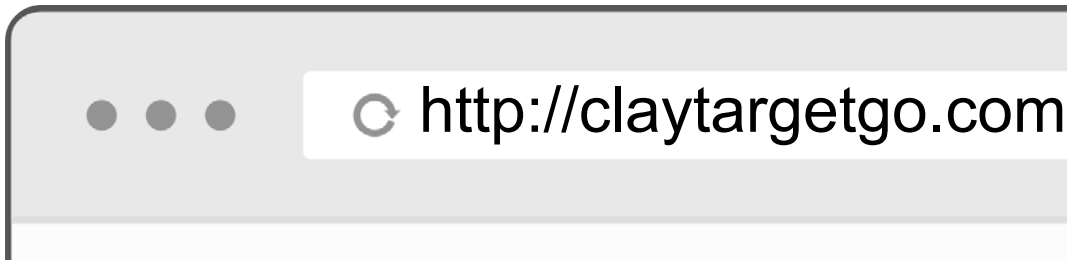


2018 Fall League Results & Awards!
Congratulations to all teams and individuals on their 2018 Fall League accomplishments! Awards will be mailed. Please



League website

OR



Website

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Athlete Management System - Login

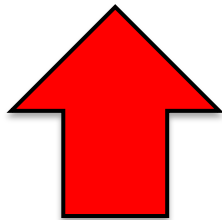
http://claytargetgo.com



[Log in to your Athlete Management System](#)



[Log in to your Team Management System](#)



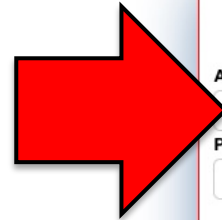
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Athlete Management System - Existing

Existing athletes...


- Login to AMS through claytargetgo.com
- Update information in athlete profile
- Student is activated in the team's "Previously Rostered" list in Roster Management in TMS
- Student is then eligible to register through AMS AFTER the coach moves the athlete's name to the "Invited" list
- All previously participating athletes **MUST** register for each season



Welcome to your USA Clay Target League online account!
Please enter your user credentials to proceed.

Existing Athlete
Login into Account

Athlete ID or Username

Password 

[LOGIN](#)

[Athlete Roster Instructions - Click Here](#)

[Forgot ID/Username - Click Here](#)
[Forgot Password - Click Here](#)

New Athlete
Create a new Account

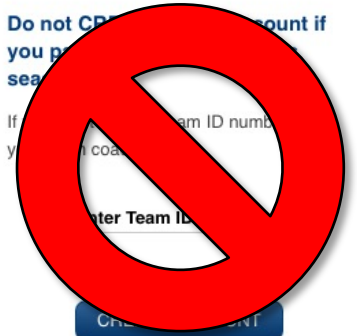
Do not create an account if you previously have an account

If you have a team ID number, you must enter it when you create your account.

Enter Team ID

[CREATE ACCOUNT](#)

[Create Account Instructions - Click Here](#)



Athlete Management System - New

New students...

- Acquire “Team ID” (ie: “ABC123”) from team
- Visit claytargetgo.com
- Select “AMS”
- Enter Team ID and select “Create Account”
- Complete information and save
- Student is then added to their team’s “Waiting” list in TMS
- Student is then eligible to register AFTER the coach moves the athlete’s name to the “Invited” list



Welcome to your USA Clay Target League online account!
Please enter your user credentials to proceed.

Existing Athlete
Login into Account

Athlete ID

Password

Athlete [Click Here](#)

[Forgot ID/Username - Click Here](#)
[Forgot Password - Click Here](#)

New Athlete
Create a new Account

Do not CREATE a new account if you participated in a previous season.

If you don't have a Team ID number, ask your team coach.

Enter Team ID

[Create Account Instructions - Click Here](#)



Team Management System

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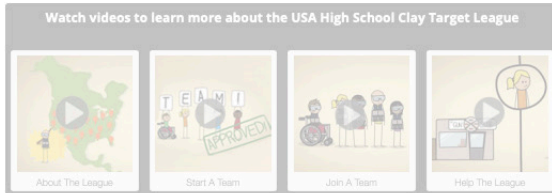


Team Management System - Access

HOME ABOUT NEWS LEAGUES RULES TEAMS START TEAM COACHES DONATIONS SUPPORTERS CONTACT SHOP



Search...



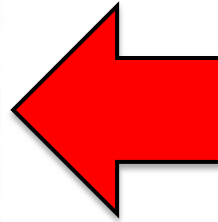
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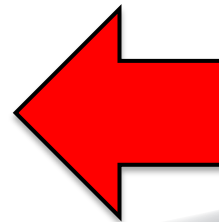
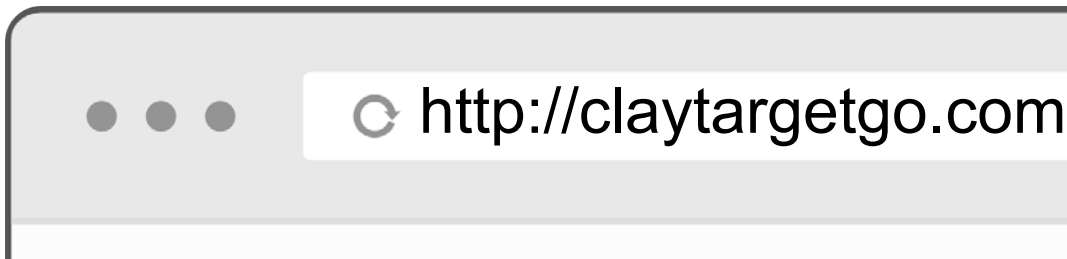


2018 Fall League Results & Awards!
Congratulations to all teams and individuals on their 2018 Fall League accomplishments! Awards will be mailed. Please



League website

OR



Website

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Team Management System - Login

http://claytargetgo.com



[Log in to your Athlete Management System](#)



[Log in to your Team Management System](#)



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Team Management System - Overview

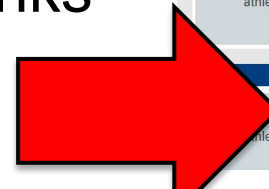
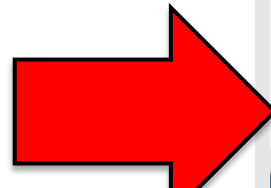
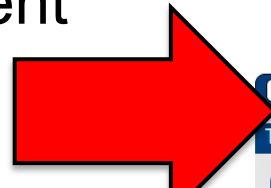
- **Activity Dashboard** – instantly review critical team status, action items, League contacts, and important messages
- **Team Profile** – school and coach contact information, billing information, conference designation, registration user names and passwords, and more
- **Team Roster** – add, edit, and download all information about your team members
- **Submit Scores** – submit weekly scores for each athlete
- **Team Scoring Report** – review scores and statistics
- **Registration Management** – for season and tournaments
- **Special Team Offers** – advertisements from select League providers offer special purchase incentives for teams

Team Management System - Dashboard

Scoring and tournament information will be activated prior to the beginning of the events

Dashboard has important news and status icons

Click on number links for instant reports
Green = good
Red = action required



HOME USER PROFILE TEAM PROFILE ROSTER SCORING TOURNAMENT/CHAMPIONSHIP NATIONAL RESOURCES LOG OUT

TMS DASHBOARD Current Season: 2019 Spring

NEWS AND ANNOUNCEMENTS

1 Privacy Policy for Team Management System Users: The League has strict rules and regulations regarding disclosure of player's and parent's contact information, including but not limited to names, phone numbers, email addresses, house addresses or any other information allowing a third-party to identify or contact any League participant or parent (collectively referred to as Contact Information). Coaches, assistants, staff or any other personnel with access to Contact Information may not copy, distribute, sell, share, or make available in any manner, to any other person, entity, or third-party. In the event of unauthorized disclosure of any Contact Information the individual(s) responsible shall be deemed in violation of this privacy rule and the League may resort to any remedy available to it, through its internal Bylaws or at law.

Information - General messages to inform you about League events or policies
Information - Important notices from the League
Action required - Important actions are required to be taken in a timely manner

ATHLETE REGISTRATION & PAYMENT

OPEN athlete registration status YES roster additions/deletions allowed ATHLETE registration payment method

TRAP TEAM REGISTRATION

8 athletes on roster 8 athletes not yet registered 6 athletes missing safety certificates

SKEET TEAM REGISTRATION

1 athletes on roster 1 athletes not yet registered 1 athletes missing safety certificates

SCHEELS YOUR TRAP SHOOTING HEADQUARTERS

THE BEST IN THE LEAGUE COMPETE! 2019 NATIONAL CHAMPIONSHIP! MASON, MI • JULY 10-14

COACH EDUCATION AND SUPPORT PROGRAM US HIGH SCHOOL OPEN 24 HOURS

SportsmansGuide.com

QUALITY GEAR AT AFFORDABLE PRICES! CLAY TARGET OUTFITTERS.COM

Cabela's Bulk Ammunition Purchase Program CLICK AND USE PASSWORD: 2017ammo

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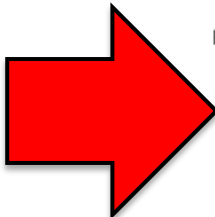


Team Management System - Team Reg.

- Existing TMS users must login through claytargetgo.com
- New teams will receive access via Head Coach email
 - The email will contain a link and temporary password
 - If you haven't received the email, check your SPAM folders before contacting the League
 - Head Coach/Team Staff must agree to participation terms prior to accessing TMS
- Deadline to register a team with a minimum of two registered student athletes is March 20 at Noon CT

Team Management System - Existing staff

- Head Coach manages TMS access
- Each team staff member (Head Coach, assistants, RSOs, volunteers) must have a user profile in TMS
- Current TMS users can login to TMS and update profile information.



Team Staff Login

Welcome to your USA Clay Target online account!

Please enter your user credentials to proceed.

Email/Username:

Password:

☐ Show Password

[LOGIN](#)

Forgot username and/or password? [Click here.](#)

[Create a Staff Account](#)

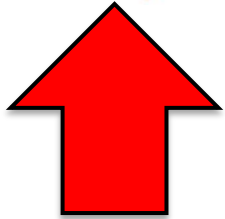
Team Management System - New staff

REGISTRATION

Head coach changes must be processed through the League. Email support@usaclaytarget.com.

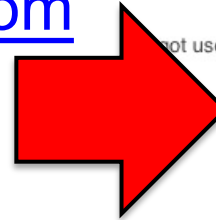
Head Coach First Name: Test
Head Coach Last Name: Coach_One
Head Coach Email: examplecoach@exampleclaytarget.com
Head Coach Phone: 123-456-7890

Team ID: **TT1apw**



STEP 1:
Share the
Team ID (located
in your TMS
Team Profile tab)
with new staff
members

STEP 2:
Staff member visits
claytargetgo.com
to create new
Staff Account



Team Staff Login

Welcome to your USA Clay Target online account!

Please enter your user credentials to proceed.

Email/Username:

Password:

☐ Show Password

LOGIN

[Forgot username and/or password? Click here.](#)

[Create a Staff Account](#)

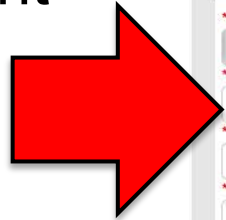
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Team Management System - New staff



NEW staff members
MUST complete
their staff account
to appear on a
team staff
member roster



Head Coach will
determine TMS
access permissions
after the member is
added

USER PROFILE RESOURCES LOG OUT

You are seeing limited menu options until you accept the terms and conditions of the league for the season.

User Profile Current Season: 2020 Spring

PERSONAL INFORMATION	ADDRESS	AGREEMENTS AND SETTINGS
<p>* Position: Head Coach</p> <p>* Email Address: examplecoach@exampleclaytarget.com</p> <p>* First Name: Test</p> <p>* Last Name: Coach_One</p> <p>* Phone: 123 - 456 - 7890</p> <p>Team staff are required to accept the agreement, privacy policy and insurance. Insurance can not be accepted until the agreement is accepted.</p> <p>Changing your email address will change your login email/username.</p> <p>* indicates a required field</p> <p>SUBMIT</p>	<p>* Address: 101 Any St.</p> <p>Suite/Apt/Box:</p> <p>* City: MyTown</p> <p>* State: Minnesota</p> <p>* Zip Code: 55021</p> <p>Email Verification Problem: Your email address has not yet been verified. Click to resend a verification email to examplecoach@exampleclaytarget.com.</p>	<p>Please accept the Registration & Agreement, Privacy Policy and the Insurance Policy to participate in the League.</p> <ul style="list-style-type: none">Registration & AgreementPrivacy Policy <p><input type="checkbox"/> * I accept all of the above.</p> <p>General Liability Insurance</p> <p><input type="checkbox"/> * I accept the Staff General Liability Insurance.</p> <p>Email (Opt Out) Preferences:</p> <ul style="list-style-type: none"><input type="checkbox"/> No I would not like League informational emails (season events, coach tips, and reminders) to be sent to me<input type="checkbox"/> No I would not like League special offer emails (special promotion from League sponsors) to be sent to me <p>Staff</p>

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Team Management System - Insurance

[LOG OUT](#)

limited menu options until you accept the terms and conditions of the league for the season.

Current Season: 2020 Spring

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the
urance.
til the
change your
ield

ADDRESS

* Address:
101 Any St.

Suite/Apt/Box:

* City:
MyTown

* State:
Minnesota

* Zip Code:
55021

Email Verification Problem:
Your email address has not yet been verified.
Click to resend a verification email to
examplecoach@exampleclaytarget.com.

AGREEMENTS AND SETTINGS

Please accept the Registration & Agreement, Privacy Policy and the the Insurance Policy to participate in the League.

- Registration & Agreement
- Privacy Policy

☐ * I accept all of the above.

[General Liability Insurance](#)

☐ * I accept the Staff General Liability Insurance.

Email (Opt Out) Preferences:

- ☐ No I would not like League informational emails (season events, coach tips, and reminders) to be sent to me
- ☐ No I would not like League special offer emails (special promotion from League sponsors) to be sent to me

All staff members receive FREE liability insurance from the League only if the staff member agrees to participation terms and accepts the insurance

Insurance status acceptance is indicated on the staff roster

- "Reg" is registration, ✓ being complete, ✗ being incomplete (meaning acceptance of the agreement to terms and privacy policy).
- "Ins" is insurance, ✓ being accepted, ✗ being not accepted.
- "Email" is email verification, ✓ being verified, ✗ being unverified.

Reg	Ins	Email	Last Name	First Name	Email	Phone	Role
✗	✗	✓	Coach 2 Three	Test	test.coach+tc23@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Four	Test	test.coach+tc24@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Fivex	Testx	test.coach+tc25x@usaclaytarget.com	123-456-7890	Team Staff
✗	✗	✓	Coach 2 Six	Test	test.coach+tc26@usaclaytarget.com	123-456-7890	Team Staff

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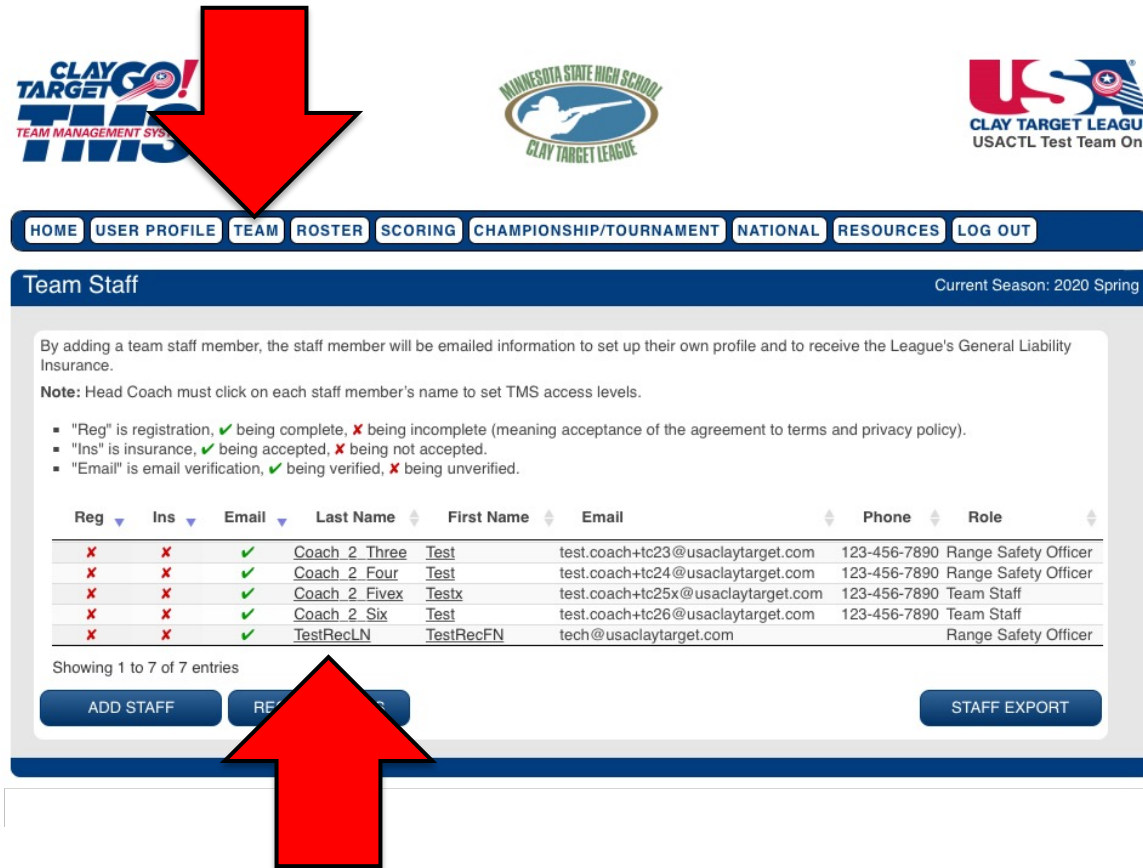


2023
SPRING

Team Management System – Staff roster

Staff member appears in the Team Staff roster AFTER they created a staff account

Select name to view profile information, set TMS access permissions, or delete member



CLAY TARGET GO! TEAM MANAGEMENT SYSTEM

MINNESOTA STATE HIGH SCHOOL CLAY TARGET LEAGUE

USA CLAY TARGET LEAGUE USACTL Test Team One

HOME USER PROFILE TEAM ROSTER SCORING CHAMPIONSHIP/TOURNAMENT NATIONAL RESOURCES LOG OUT

Team Staff Current Season: 2020 Spring

By adding a team staff member, the staff member will be emailed information to set up their own profile and to receive the League's General Liability Insurance.

Note: Head Coach must click on each staff member's name to set TMS access levels.

- "Reg" is registration, ✓ being complete, ✗ being incomplete (meaning acceptance of the agreement to terms and privacy policy).
- "Ins" is insurance, ✓ being accepted, ✗ being not accepted.
- "Email" is email verification, ✓ being verified, ✗ being unverified.

Reg	Ins	Email	Last Name	First Name	Email	Phone	Role
✗	✗	✓	Coach 2 Three	Test	test.coach+tc23@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Four	Test	test.coach+tc24@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Five	Test	test.coach+tc25x@usaclaytarget.com	123-456-7890	Team Staff
✗	✗	✓	Coach 2 Six	Test	test.coach+tc26@usaclaytarget.com	123-456-7890	Team Staff
✗	✗	✓	TestRecLN	TestRecFN	tech@usaclaytarget.com		Range Safety Officer

Showing 1 to 7 of 7 entries

ADD STAFF RE ADD STAFF STAFF EXPORT

Student Athlete Registration

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2023
SPRING

Athlete Registration - Overview

First... All student athletes must have a Athlete Management System account to be eligible to be on a team –
See ["Athlete Management System"](#)

Second... Upon the completion of an AMS account, the team's coach will authorize an invitation for the athlete/guardian (AMS user) to register with the team for the upcoming season –
See ["Creating & Managing Team Rosters"](#)

Then... Notify families to complete the registration through AMS –
an email from the League is NOT required to register

Remind... Students that if your team selected the "Team Pay" option for League registration fees, no payment will be required at the end of registration. Selecting the "Athlete Pay" option will require the AMS user to make the payment

And... The coach can view the [team's roster](#) in the Team Management System



Athlete Registration - Requirements

- Registration for the student must occur through AMS in [ClayTargetGo!](#) - just creating an AMS account DOES NOT automatically register an athlete for a season
- Registrant must be:
 1. The student's parent/legal guardian, OR
 2. The student that is 18 years of age or older as of the registration date
- Registrant completes the student athlete registration
 - Firearm safety certification information
 - Consent & Waiver, Sportsmanship, Medical Information, Medical Consent, Privacy Policy, Survey
 - \$35/student/sport League registration fee payment may be required at the time of registration
- Registration closes 3/20/23 at noon CT

Athlete Registration - Login

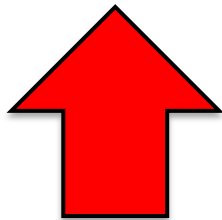
http://claytargetgo.com



[Log in to your Athlete Management System](#)



[Log in to your Team Management System](#)



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Athlete Registration – Select link



Athlete's Name: BUBBA GUMP
Athlete's ID: 120515
Athlete's Username: bubba0gump



[Join A College Team](#) [Log Out](#)

Enter as an Athlete

Welcome to your Athlete Management System (AMS) in ClayTargetGo!. AMS will be the single source you will use to access and manage your personal profile, League and event registrations, Shooter Performance Tracker, special offers, and more.

Important messages may appear below that may require you to take action in a timely manner. It's important that you remember your Athlete ID/Username and password to access AMS in the future. Check the League's website for the latest news regarding the season. Good luck!

[click here for Roster instructions](#)

You need to complete your firearm safety certification before you can participate on any team.

Update Your

Profile Now!

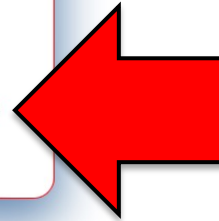
Or take our

SAFE
CERTIFICATION

You have open registrations.

Faribault High School

Attention Required! Click Here!



Registration link
is activated after
coach "Invites"
athlete to register
through TMS

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**2023
SPRING**

Athlete Registration – Register

Faribault High School



Messages

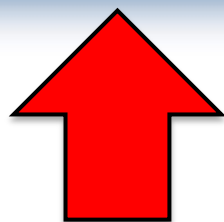
Welcome to the League!

Please make sure you are familiar with League Policies and Procedures. You can check them out [HERE](#). Feel free to reach out to your coaching staff with any questions about participating this year.

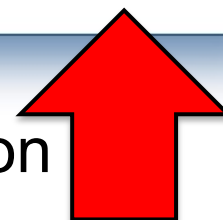
Please review the following messages. They contain important information about your season, the team, and the league!

View the athlete season registration tutorial video here.

	Season Registration	You are invited to the Trap Season Registration for Minnesota State High School Clay Target League. Please pay for the season by 01/31/2023 at 01:53 AM.	Pay Here
	Season Registration	You are invited to the Skeet Season Registration for Minnesota State High School Clay Target League. Please pay for the season by 01/31/2023 at 01:53 AM.	Pay Here



Select button
to register



All disciplines will appear
if coach invited athlete

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Athlete Registration – Read terms



Athlete's Name: BUBBA GUMP
Athlete's ID: 120515
Athlete's Username: bubba0gump
Athlete's Team: Faribault High School



[LOG OUT](#) [Join A College Team](#)

Medical Consent

Athlete gives his/her consent to League, League Sponsors, the Athlete's school district, the state high school athletic association and the host organization of any League Event to provide, through a medical staff of its choice, customary medical/athletic training attention, transportation and emergency services as the League or the Team directs in the course of his/her participation in League Events.

I further understand that in the case of injury or illness requiring transportation to a health care facility, a reasonable attempt will be made to contact the Parent/Legal Guardian in the case of the Athlete being a minor, but that, if necessary, the Athlete will be transported via ambulance to the nearest hospital.

I acknowledge that the Team does not provide health or accident insurance or other insurance for medical, hospital, physical therapy or occupational therapy expenses should they be needed. Other than in an emergency situation, all medical services or rehabilitation services are the sole responsibility of the Athlete.

I acknowledge and agree that by its nature, participation in extracurricular athletics includes risk of injury and the transmission of infectious diseases such as Herpes, Hepatitis B, MRSA, H1N1, H3N2 and variants. Although serious injuries are not common and the risk of HIV transmission is almost nonexistent in supervised programs, it is impossible to eliminate all risk. Participants have the responsibility to help reduce that risk. Participants must obey all safety rules, report all physical and hygiene problems to their coaches, follow a proper conditioning program, and inspect their own equipment daily.

I certify that Athlete is covered for accidental medical expenses by some recognized insurance company or the Athlete or his/her Parent/Legal Guardian, will assume full responsibility for medical expenses incurred because of injuries. Athlete recognizes that the neither the League nor the League Team is a Health Insurer or a medical service provider. The League and the League Team are not obligated and will not carry health or accidental insurance or other insurance for medical and hospitalization expenses arising from such injuries.

Privacy Policy

The League and USA Clay Target League (referred to as "site editor" below) takes your right to privacy seriously, and wants you to feel comfortable using the League's web site ("site"). This privacy policy deals with personally-identifiable information (referred to as "data" below) that may be collected by this site. This policy does not apply to other entities that are not owned or controlled by the site editor, nor does it apply to persons that are not employees or agents of the site editor, or that are not under the site editor's control.

Use and collection of data - You are required to provide the indicated required information. Data will be viewed by the authorized manager of your team via the League Team Management System. Efforts will be made to prevent your data being made available to third parties unless (i) provided for otherwise in this Privacy Policy; (ii) your consent is obtained, such as when you choose to opt-in or opt-out for the sharing of data; (iii) a service provided on our site requires interaction with a third party, or is provided by a third party, such as an application service provider; (iv) pursuant to legal action or law enforcement; (v) it is found that your use of this site violates the site editor's policy, terms of service, or other usage guidelines, or if it is deemed reasonably necessary by the site editor to protect the site editor's legal rights and/or property; or (vi) this site is purchased by a third party, in which case that third party will be able to use the data in the same manner as set forth in this policy. In the event you choose to use links displayed on this web site to visit other web sites, you are advised to read the privacy policies published on those sites.

You are not provided with the ability to edit the information stored for your user account information after registration. You can request that your user account be deleted upon completion of the League events; To do so, please contact the site administrator. Changes may be made to this policy from time to time. You will be notified of substantial changes to this policy either by through the posting of a prominent announcement on the

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Athlete Registration – Registration fee

Authorization and Disciplines

Disciplines

Your team has invited you to participate in the following discipline(s). Please check the box next to each discipline you want to participate in. Each discipline requires a separate registration fee as listed.

Your team requires payment at the time of registration. Your registration is not complete until payment has been made.

TRAP SHOOTING

☒ Participate in Trap Shooting? COST: \$40.00

SKEET SHOOTING

☐ Participate in Skeet Shooting? COST: \$40.00



Select discipline(s) to authorize payment

Authorization

If any part of this document shall be unenforceable, the portion, which is unenforceable, shall be served and the balance of this document shall remain in full force and effect. Without limiting the generality of the foregoing, if the Release on behalf of myself shall be deemed to be unenforceable, the aforesaid Indemnities shall nevertheless remain in full force and effect.

I/we acknowledge the electronic signature confirms I/we have read and reviewed the information contained in the contents of the Participation Registration Agreement. I/we also acknowledge this electronic signature has the same legal effect, validity, and enforceability as a signature in a non-electronic form.

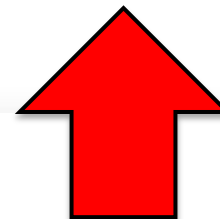
Authorization Electronic Signature

Enter your full name:

John doe

Trap Fee	\$40.00
Total Fee(s)	\$40

Make Payment



Fee will display if team selected "athlete pay"
for the registration fee payment
No payment will be required if the team
selected "team pay"

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Athlete Registration – Payment



The USA Clay Target
League is a 501(c)(3) non-profit organization. The League is the independent provider of clay target shooting sports for secondary and post secondary schools. The League's priority are safety, fun, and marksmanship – in that order.
If you choose to make a donation, your payment receipt will contain our tax EIN number for your tax purposes

Order Information

All fields are **REQUIRED**

We accept bank drafts as well as the following forms of payment.



Payment Information

Trap \$40.00

Total Due Today: \$40.00

Pay by:



Credit Card ☐

Bank Draft ☐

Card Number

Enter Number Without Spaces or Dashes

Expiration Month

1

Expiration Year

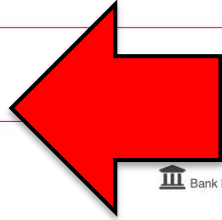
2023

Card Code

What Is This?

Billing Information

First Name



Complete payment (if "athlete pay") with credit/debit card or ACH bank draft

A confirmation will appear upon the completion of the AMS registration

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Athlete Registration - Refunds

- League registration fees are refundable if the request is submitted by the coach **BEFORE** the registration deadline expires.
- No refunds are allowed after registration closes.
- The coach must deactivate (request a refund) the student's registration status in the Team Management System
- If a refund request wants to be cancelled **PRIOR** to the registration deadline so an athlete can remain on the team, the coach can cancel the refund request in TMS
- Refunds are processed approximately 5 days **AFTER** the registration deadline expires
- The refunded amount takes approximately 10-14 days to credit the registrant's account

Creating & Managing Team Rosters

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Team Roster - Registration Fee Payment

- League registration fee is \$35 per student per sport (trap, skeet, 5-stand, sporting clays)
- The team's Head Coach must select the preferred payment method option BEFORE any athletes can register for the team
- Payment option CANNOT be changed after selection
- Teams responsible for ALL registered athletes – including athletes that have not submitted firearm safety training certificates)
- Invoice will appear in TMS upon notification from the League
- If the team payment option is selected, the total payment is due before Practice Week 1 begins

Creating Team Roster - Overview

First... Select registration fee payment option

Second... Select students from the "Waiting" and/or "Previous Rostered" lists to activate their registration access

Then... "Invited" students are now eligible to register for the team through their Athlete Management System before the registration deadline

And... Monitor the "Roster" list under the Roster tab for students that completed the registration. Remind non-rostered students from the "Invited" list to register

Team Roster - Select payment/discipline



HOME USER PROFILE TEAM **ROSTER** SCORING CHAMPIONSHIP/TOURNAMENT NATIONAL RESOURCES LOG OUT

Team Payment Method

Current Season: 2020 Spring

How would you like to pay your team athlete registration fees?

- ☐ **Athlete Payment** - Each athlete will be required to make payment at time of registration
- ☐ **Team Payment** - Team will make one single payment for all registered athletes on roster

Disciplines:

- ☐ Trap
- ☐ Skeet



Select a discipline.

You may select other disciplines later if desired.

SUBMIT

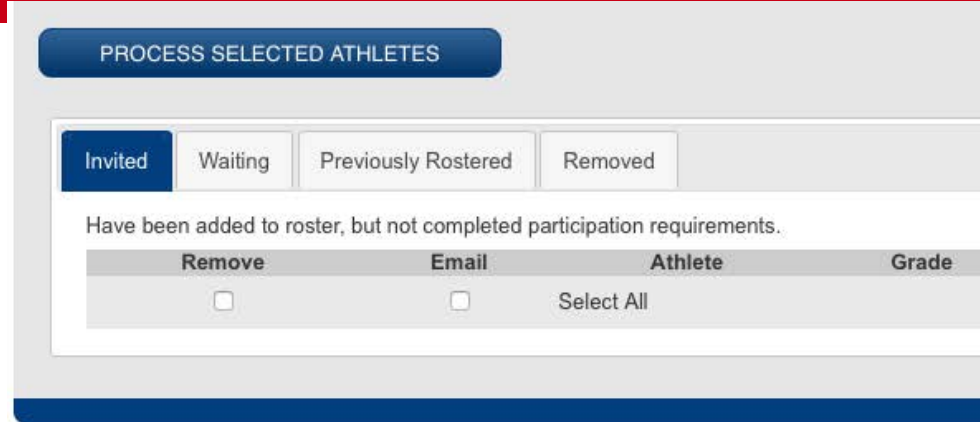
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Team Roster - List overview

- **Invited** - Students that have been authorized to register for the team but have NOT yet completed all registration requirements.
- **Waiting** - Students that have created an Athlete Management System (AMS) account but have not been invited by you to register for your team.
- **Previously Rostered** – Athletes that have been on the team's roster in previous season(s).
- **Removed** - Students that were invited to register with the team but did not complete registration requirements or have been removed from the Invited list by the coach.



PROCESS SELECTED ATHLETES

Invited Waiting Previously Rostered Removed

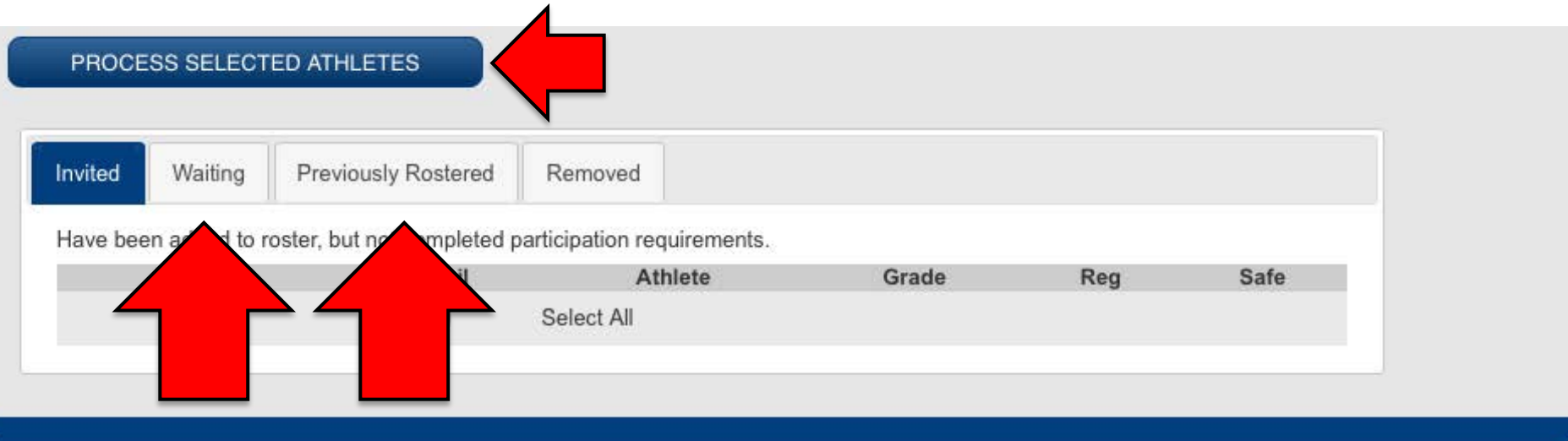
Have been added to roster, but not completed participation requirements.

Remove	Email	Athlete	Grade
<input type="checkbox"/>	<input type="checkbox"/>	Select All	



Team Roster - Invite students to register

Choose “Previously Rostered” or “Waiting” tabs to add students to the “Invited” list to authorize registration. Select the "Process Selected Athletes" to complete the action.



The screenshot shows a web interface for managing a team roster. At the top, there is a blue button labeled "PROCESS SELECTED ATHLETES". Below it, there are four tabs: "Invited", "Waiting", "Previously Rostered", and "Removed". The "Invited" tab is currently selected. Below the tabs, there is a message: "Have been added to roster, but not completed participation requirements." Below this message is a table with columns: "Athlete", "Grade", "Reg", and "Safe". The first row of the table is labeled "Select All". Red arrows point to the "Invited" tab, the "Waiting" and "Previously Rostered" tabs, and the "PROCESS SELECTED ATHLETES" button.

If a NEW student's name does not appear on the “Waiting” list, they have not completed their student profile in AMS.

View [“Athlete Management System – New Student”](#)

Team Roster - "Invited" activates registration

PROCESS SELECTED ATHLETES

Invited


Waiting

Previously Rostered

Removed

Have been added to roster, but not completed participation requirements.

Remove	Email	Athlete	Grade	Reg	Safe
<input type="checkbox"/>	<input type="checkbox"/>	Select All			



When added to the "Invited" list, an email is sent to the athlete/guardian AND the registration access is activated in the student's AMS. An email is NOT required to register. The AMS user simply needs to login to AMS to complete the registration. Students that appear on this list have NOT completed the registration in AMS.

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Team Roster - Monitor "Roster"

Each selected discipline will display athletes that have **COMPLETED** registration for that team and can participate in the season.

Select the "Roster Management" button to invite students to register for the team.

The screenshot shows the Clay Target League (CTL) Team Management System (TMS) interface. At the top, there are logos for Clay Target Go! TMS, Minnesota State High School Clay Target League, and USA Clay Target League. Below the logos is a navigation bar with links: HOME, USER PROFILE, TEAM, ROSTER, SCORING, CHAMPIONSHIP/TOURNAMENT, NATIONAL, RESOURCES, and LOG OUT. The main content area is titled "Team" and "Current Season: 2020 Spring". Underneath, there's a "TEAM ROSTER" section with a "Note" containing instructions on deleting athletes, correcting email errors, correcting athlete information, updating SAFE Certification dates, and exporting athlete data. Below the note are two tabs: "Trap" and "Skeet". The "Trap" tab is selected, and it displays the message "There are no athletes on your trap roster." At the bottom of the roster section, there are two buttons: "ROSTER MANAGEMENT" and "ROSTER EXPORT". A large red arrow points from the top of the slide to the "ROSTER" tab in the navigation bar. Another large red arrow points from the text "COMPLETED" in the first paragraph to the "Trap" tab. A third large red arrow points from the text "Select the 'Roster Management' button" to the "ROSTER MANAGEMENT" button.

Team Roster - Monitor "Removed"

PROCESS SELECTED ATHLETES

Invited

Waiting

Previously Rostered

Removed

Have been added to roster, but not completed participation requirements.

Remove

Email

Athlete

Grade

Reg

Safe

☐☐

Select "Removed" to view the list of students that you may have erroneously removed from any of the lists. If you need to register a student that is on this list, select the action item next to the students name and process the action.

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Schedule

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2023 – Important dates

2/1	Student athlete registration opens	5/30	National Championship Tier 1 registration opens
3/20	Team/student athlete registration closes	6/1	National Championship Tier 2 registration opens (if applicable)
3/26	Practice Week 1 begins	6/3-25	State Tournaments (Check website for complete details)
4/2	Practice Week 2 begins	6/5	National Championship Tier 3 registration opens (if applicable)
4/9	Reserve Week begins	6/9-18	Virtual tournaments (if applicable) (Check website for complete details)
4/10	Conferences announced	7/5-9	National Championship
4/10	Tournament registration opens	8/1	Fall season registration opens
4/16	Competition Week 1 begins		
4/23	Competition Week 2 begins		
4/30	Competition Week 3 begins		
5/3	Tournament registration closes		
5/7	Competition Week 4 begins		
5/14	Competition Week 5 begins		
5/21	Fun Week begins		
5/22	Final conference results published		

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Support

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2023
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Support - Questions

Email your name, school team name, state, and detailed request to support@usaclaytarget.com

Be safe. Have fun. Good luck!

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