

# Welcome Coach – 2023 Academy

**THANK YOU** for your unprecedented commitment to help students, their families, and the education community participate in the League. Together, we are creating the next generation of outdoor stewards.

Collectively in 2022, the League endured record-setting participation in the number of student athletes, team staff members, and teams in both conference and tournament play. We expect to set new records in 2023!

This 2023 Academy Guidebook provides instructions and education to help you successfully conduct key elements of managing your team.

Be safe, have fun, and good luck!

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2023  
SPRING

# 2022 Impact Report – THANK YOU!



**2022 ANNUAL IMPACT REPORT**  
SAFETY, FUN, MARKSMANSHIP—IN THAT ORDER.

[Click to view the  
2022 Impact Report](#)

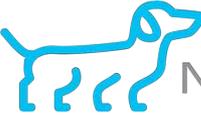
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**2023  
SPRING**

# 2023 Coach Academy - Sponsors

SHIRTSandLOGOS

LAPDOG  MARKETING

**SCHEELS**



**OUTDOOR FUND**



**RECOB'S  
TARGET SHOP**

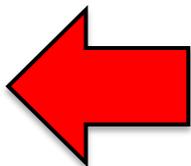


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# Index – Click on the subject to view

- [Ammunition](#)
- [Athlete Firearm Safety Certification](#)
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- [ClayTargetGo!](#)
- [Coach Certification & Education](#)
- [Policy & Procedure Updates](#)
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- [Tournaments](#)
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Click this button on any page to return to this page.



2023  
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# Policy Updates

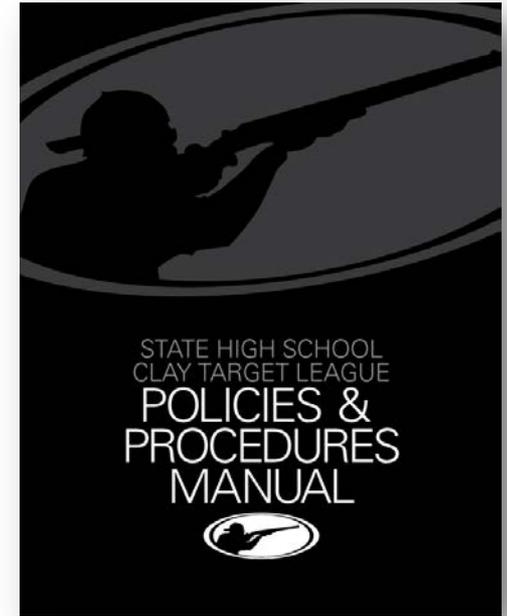
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2023  
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# Policies & Procedures - updates

- No major changes from 2022 policies
- SMS texting will be tested this season to help remind coaches of critical deadlines such as score submissions and event registrations. Recipients may opt-out of receiving messages at anytime
- [National Championship](#) cumulative scoring format has been changed.
- [View 2023 Policies & Procedures](#)



# Ammunition

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2023  
SPRING

# Ammunition – 2022 survey



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# Ammunition - Resources

- Secure your ammunition purchase early to ensure pricing and delivery
- The League has multiple resources for team bulk ammunition purchases
- Email [support@usaclaytarget.com](mailto:support@usaclaytarget.com) for resource assistance
- Visit [USA Clay Target Marketplace](#) for ammunition resources

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2023  
SPRING

# Tournaments

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2023  
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# Tournaments - Overview

- Check League website often for dates, location, and rules
- Tournament participation estimates and formats are determined by season registration numbers
- Registration is coordinated through [ClayTargetGo!](#)
- Pre-registration information will be sent via email and available on your TMS dashboard
- There will be NO registration deadline extensions

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2023  
SPRING

# Tournaments – State Tournaments

- Registration April 10 – May 3
- Registration cost
  - In-Person Tournament: \$45 (100 targets, awards, t-shirt)
  - Virtual (shoot at own range): \$25 (awards and t-shirt)
- Everyone is invited
  - Competition in classifications by athlete's year-end season average
  - Novice 0-14.99, JV 15-18.99, Varsity 19-25
  - Awards for individual and team achievements

# Tournaments – National Championship

- July 5-9, Mason, Michigan
- Qualifying 1,800 individuals and 240 teams
- \$95/per athlete includes targets, t-shirt, and pin
- May 30 registration begins
- Change: Championship Sunday will NOT use cumulative scoring from the qualifying round. Only Sunday scores will be used for the Championship round.
- [Learn more](#)



# Tournaments – Homeschool

- June 9-18, virtual (at your own shooting range)
- Registration April 10 – May 5
- Registration cost \$25, includes t-shirt
- Everyone is invited
  - Competition in classifications by athlete's year-end season average
  - Novice 0-14.99, JV 15-18.99, Varsity 19-25
  - Awards for individual and team achievements
- [Learn more](#)



# Athlete Firearm Safety Certification

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2023  
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# Athlete Firearm Safety Certification

- One of two certification options is required:
  - 1) State-issued hunter education (HE) certificate, OR
  - 2) League's SAFE certificate
- Registrants can complete registration without a certificate
- AMS user (Athlete/Parent) or TMS user (coach) may enter HE certificate number or SAFE Online AND Range Day completion dates before Reserve Week begins
- All registered student athletes without a certificate are NOT allowed to participate in any shooting activities with the team until the certification information is submitted in AMS
- Score submissions for non-certified athletes will not be available until the certification requirements are submitted.

# SAFE Certification - Overview

- Online and Range Day required
- Designed for League participants
- Animated and interactive learning
- Alternative for hunter education certificate
- Verify with team and shooting range qualifications
- \$25 cost and 3-4 hours to complete online
- CLASS-Certified coach conducts Range Day
- Range Day Guide provided by the League
- Online certificate emailed upon completion and iron-on patch mailed to team
- [Learn more](#) at USA Clay Target League Academy



# SAFE Certification – Lesson examples



**SAFE**  
Student Athlete Firearm Education  
**CERTIFICATION**



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**USA**  
CLAY TARGET LEAGUE

**2023**  
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# Coach Certification & Education

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# CLASS Certification - Overview

- Online coach, range safety officer, and student athlete firearm safety training
- Designed specifically for League participants
- SAFE Certification online included
- Required for NEW Head Coaches
- \$50 cost and 4-5 hours to complete
- Free to Head Coach – promo code sent via email upon the approval of a new team or an existing team change
- SAFE Range Day Guide included with certificate
- Online certificate and mailed iron-on patch
- [Learn more](#) at USA Clay Target League Academy



# CLASS Certification - Lesson examples

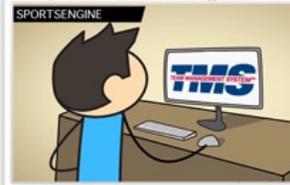
**Coach: Introduction**  
**RESPONSIBILITIES OF A COACH**

Coaches for our program also need to have a good working knowledge of shotguns and ammunition.



Previous

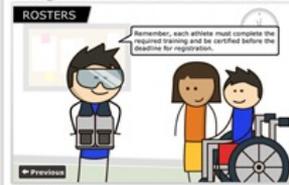
**Coach\_Lesson 2: Team Technology**  
**SPORTSENGINE**



Previous

**Coach\_Lesson 3: Recruit Student Athletes**  
**ROSTERS**

Remember, each athlete must complete the required training and be certified before the deadline for registration.



Previous

**Coach\_Lesson 4: Partnering with a Shooting Range**  
**PARTNERING PROCESS**

- Meet with the manager of the range.
- Discuss your plans.
- No alcohol or tobacco use
- Compute the number of fields needed and for how long
- Set up a schedule.
- Determine costs
- Additional items to discuss.



Previous

**Coach\_Lesson 5: Resources for Ammunition**  
**RULES TO FOLLOW**

You can load ammunition for your team as long as you are experienced in doing so.

Click True or False

True

False

Submit



Previous

**Coach\_Lesson 6: Implement a Safety Plan**  
**DEVELOPING THE PLAN**

Find safety professionals, like your range's Safety Officers, to help you design your team's safety rules and requirements.



CONTINUE

**Coach\_Lesson 8: Teach the Skills of the Sport**  
**EYE COORDINATION AND MOVING TO OBTAIN THE CORRECT LEAD**

Sight picture



Previous

**Coach\_Lesson 7: Develop Team Communications**  
**MEDIA OPTIONS**

- Email
- Text messaging
- Social media
- Team website
- Google Calendar
- Face to face



Previous

**Coach\_Lesson 9: Recognize Achievements**  
**RECOGNIZE ACHIEVEMENTS**



Previous

**RSO: Introduction**  
**DUTIES OF AN RSO**

Range Safety Officers must be 21 or older and have previously completed firearms education training as well as this training program.



Previous

**RSO\_Lesson 1: General Range Safety**  
**BASIC INSPECTION PROCEDURES**

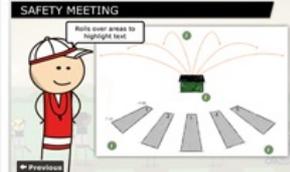
- Communications system is set up and functional
- Emergency procedures are reviewed
- Safety briefing is held.



Previous

**RSO\_Lesson 2: Education and Communication**  
**SAFETY MEETING**

Rolls over areas to highlight text



Previous

**RSO\_Lesson 3: Safety Behind the Firing Line**  
**BEHAVIOR**

RSOs may work with the coaching staff to identify specific areas where play may occur.



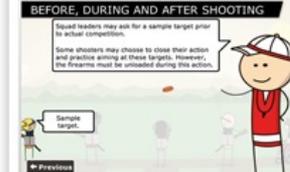
Previous

**RSO\_Lesson 4: Safety on the Firing Line**  
**BEFORE, DURING AND AFTER SHOOTING**

Squad leaders may ask for a sample target prior to actual competition.

Some shooters may choose to close their action and practice aiming at these targets. However, the firearms must be uncocked during this action.

Sample target



Previous

**RSO\_Lesson 5: In Case of Emergency**  
**BASIC EMERGENCY ACTION PLAN**

Once the emergency has passed or is in the hands of emergency responders, the RSO should check the plan for any reports that must be completed.

- Emergency phone numbers
- Gun club address
- List of contacts
- Reports



Previous

**CLASS**  
Coach Leadership And Safety Support  
**CERTIFICATION**



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**USA**  
CLAY TARGET LEAGUE

**2023**  
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# Education & Support - Overview

## Coach Education & Support Program:

- Segments based on team status
  - New teams
  - Growing teams
  - Emerging teams
- Valuable tips
- Download helpful documents
- [Learn more](#)

The screenshot shows the website for the USA High School Clay Target League Coach Education and Support Program. The page features a navigation menu with links for 'ABOUT US', 'ADVISORS', 'COURSES', 'CONTACT US', 'LOGIN', and 'BLOG'. The main content area highlights 'Courses provide experienced tips to help your team.' and lists three learning courses: 'New Teams' (17 Lessons), 'Growing Teams' (13 Lessons), and 'Emerging Teams' (10 Lessons). Each course description includes details about the content and a 'View Course' button. A search bar is located below the course listings. On the right side, there are promotional banners for 'You're covered' (FREE liability insurance), 'GET ON TRACK!' (Shooter Performance Tracker), and 'Cabela's' (2015 Bulk Ammunition Purchase Program).

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**USA**  
CLAY TARGET LEAGUE

2023  
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# CLAY TARGET GO!

League's exclusive online application suite designed specifically for clay target league coaches and families.

[Login or create an account!](#)

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2023  
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# ClayTargetGo! - Overview



## Coaches & Team Staff

- Team profile
- Athlete roster
- Team scoring
- Tournament registration
- League messages



## Athletes & Parents

- Athlete profile
- League and tournament registration
- Shooter Performance Tracker
- Special offers

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# Athlete Management System

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2023  
SPRING

# Athlete Management System - Overview

- Athlete profiles managed by student families through secured login
- Athlete season and tournament registration occurs in AMS
- Features include special offers, Shooter Performance Tracker, and more
- Households with multiple student athletes will select athlete profiles from their athlete profile dashboard
- TMS users CANNOT access AMS or edit athlete profile information

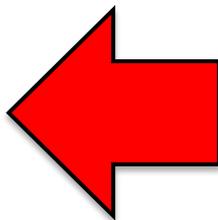
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# Athlete Management System - Access

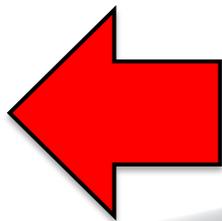
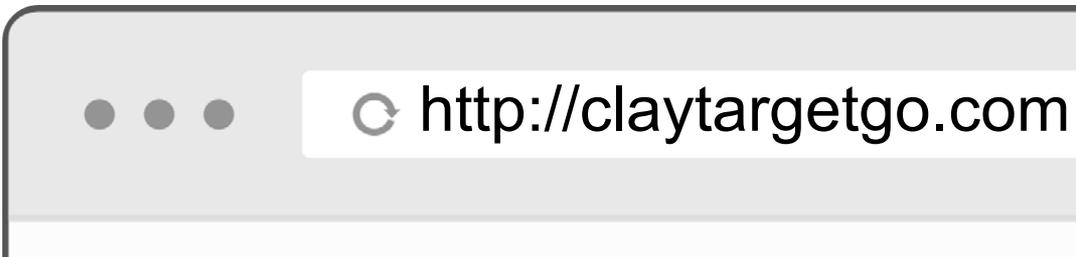
HOME ABOUT NEWS LEAGUES RULES TEAMS START TEAM COACHES DONATIONS SUPPORTERS CONTACT SHOP



League website



OR



Website

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# Athlete Management System - Login

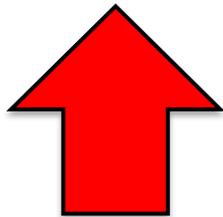
http://claytargetgo.com



[Log in to your Athlete Management System](#)



[Log in to your Team Management System](#)



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2023  
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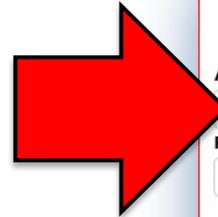
# Athlete Management System - Existing

## Existing athletes...

- Login to AMS through [claytargetgo.com](http://claytargetgo.com)
- Update information in athlete profile
- Student is activated in the team's "Previously Rostered" list in Roster Management in TMS
- Student is then eligible to register through AMS AFTER the coach moves the athlete's name to the "Invited" list
- All previously participating athletes **MUST** register for each season



Welcome to your USA Clay Target League online account!  
Please enter your user credentials to proceed.



**Existing Athlete**  
Login into Account

Athlete ID or Username

Password 

[LOGIN](#)

[Athlete Roster Instructions - Click Here](#)

[Forgot ID/Username - Click Here](#)

[Forgot Password - Click Here](#)

**New Athlete**  
Create a new Account

**Do not create an account if you plan to search for a coach.**

If you are a former team ID number, you must enter your coach's name and your previous team ID number.

[CREATE ACCOUNT](#)

[Create Account Instructions - Click Here](#)



# Athlete Management System - New

## New students...

- Acquire “Team ID” (ie: “ABC123”) from team
- Visit [claytargetgo.com](https://claytargetgo.com)
- Select “AMS”
- Enter Team ID and select “Create Account”
- Complete information and save
- Student is then added to their team’s “Waiting” list in TMS
- Student is then eligible to register AFTER the coach moves the athlete’s name to the “Invited” list



Welcome to your USA Clay Target League online account!  
Please enter your user credentials to proceed.

Existing Athlete  
Login into Account

Athlete ID

Password

Athlete [Click Here](#)

[Forgot ID/Username - Click Here](#)  
[Forgot Password - Click Here](#)

New Athlete  
Create a new Account

**Do not CREATE a new account if you participated in a previous season.**

If you don't have a Team ID number, ask your team coach.

Enter Team ID

[Create Account Instructions - Click Here](#)



# Team Management System

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# Team Management System - Access

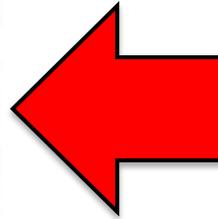
HOME ABOUT NEWS LEAGUES RULES TEAMS START TEAM COACHES DONATIONS SUPPORTERS CONTACT SHOP



Search...

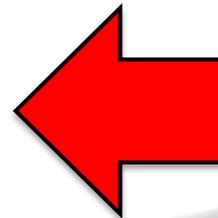
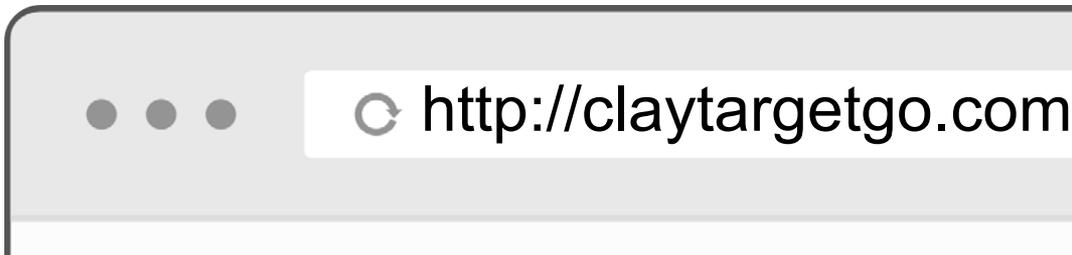


## LATEST NEWS



League website

OR



Website

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# Team Management System - Login

http://claytargetgo.com



[Log in to your Athlete Management System](#)



[Log in to your Team Management System](#)



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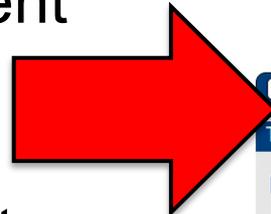


# Team Management System - Overview

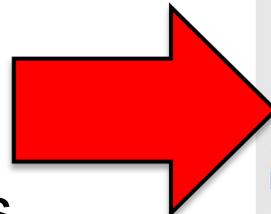
- **Activity Dashboard** – instantly review critical team status, action items, League contacts, and important messages
- **Team Profile** – school and coach contact information, billing information, conference designation, registration user names and passwords, and more
- **Team Roster** – add, edit, and download all information about your team members
- **Submit Scores** – submit weekly scores for each athlete
- **Team Scoring Report** – review scores and statistics
- **Registration Management** – for season and tournaments
- **Special Team Offers** – advertisements from select League providers offer special purchase incentives for teams

# Team Management System - Dashboard

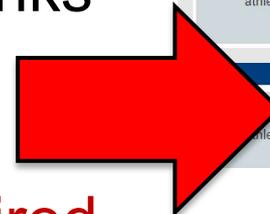
Scoring and tournament information will be activated prior to the beginning of the events



Dashboard has important news and status icons



Click on number links for instant reports  
Green = good  
Red = action required



HOME USER PROFILE TEAM PROFILE ROSTER SCORING TOURNAMENT/CHAMPIONSHIP NATIONAL RESOURCES LOG OUT

TMS DASHBOARD Current Season: 2019 Spring

NEWS AND ANNOUNCEMENTS

- Privacy Policy for Team Management System Users: The League has strict rules and regulations regarding disclosure of player's and parent's contact information, including but not limited to names, phone numbers, email addresses, house addresses or any other information allowing a third-party to identify or contact any League participant or parent (collectively referred to as Contact Information). Coaches, assistants, staff or any other personnel with access to Contact Information may not copy, distribute, sell, share, or make available in any manner, to any other person, entity, or third-party. In the event of unauthorized disclosure of any Contact Information the individual(s) responsible shall be deemed in violation of this privacy rule and the League may resort to any remedy available to it, through its internal Bylaws or at law.

- Information - General messages to inform you about League events or policies
- Information - Important notices from the League
- Action required - Important actions are required to be taken in a timely manner

ATHLETE REGISTRATION & PAYMENT

OPEN athlete registration status	YES roster additions/deletions allowed	ATHLETE registration payment method
-------------------------------------	---	--

TRAP TEAM REGISTRATION

8 athletes on roster	8 athletes not yet registered	6 athletes missing safety certificates
-------------------------	----------------------------------	---

SKEET TEAM REGISTRATION

1 athletes on roster	1 athletes not yet registered	1 athletes missing safety certificates
-------------------------	----------------------------------	---

SCHEELS YOUR TRAP SHOOTING HEADQUARTERS

THE BEST IN THE LEAGUE COMPETE!  
2019 NATIONAL CHAMPIONSHIP!  
MASON, MI • JULY 10-14

COACH EDUCATION AND SUPPORT PROGRAM  
OPEN 24 HOURS

SportsmansGuide.com

QUALITY GEAR AT AFFORDABLE PRICES!  
CLAYTARGETOUTFITTERS.COM

Cabela's Bulk Ammunition Purchase Program  
CLICK AND USE PASSWORD: 2017ammo

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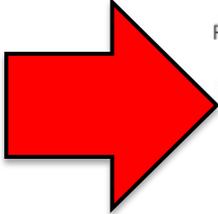


# Team Management System - Team Reg.

- Existing TMS users must login through [claytargetgo.com](https://claytargetgo.com)
- New teams will receive access via Head Coach email
  - The email will contain a link and temporary password
  - If you haven't received the email, check your SPAM folders before contacting the League
  - Head Coach/Team Staff must agree to participation terms prior to accessing TMS
- Deadline to register a team with a minimum of two registered student athletes is March 20 at Noon CT

# Team Management System - Existing staff

- Head Coach manages TMS access
- Each team staff member (Head Coach, assistants, RSOs, volunteers) must have a user profile in TMS
- Current TMS users can login to TMS and update profile information.



Team Staff Login

Welcome to your USA Clay Target online account!

Please enter your user credentials to proceed.

Email/Username:

Password:

Show Password

[LOGIN](#)

Forgot username and/or password? [Click here.](#)

[Create a Staff Account](#)

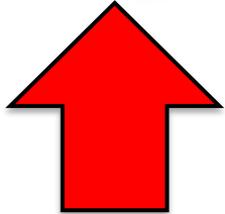
# Team Management System - New staff

**REGISTRATION**

Head coach changes must be processed through the League. Email support@usaclaytarget.com.

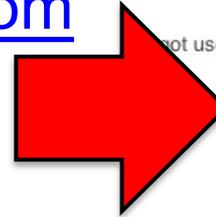
Head Coach First Name: Test  
Head Coach Last Name: Coach\_One  
Head Coach Email: examplecoach@exampleclaytarget.com  
Head Coach Phone: 123-456-7890

Team ID: **TT1apw**



**STEP 1:**  
Share the Team ID (located in your TMS Team Profile tab) with new staff members

**STEP 2:**  
Staff member visits [claytargetgo.com](https://claytargetgo.com) to create new Staff Account



## Team Staff Login

Welcome to your USA Clay Target online account!

Please enter your user credentials to proceed.

Email/Username:

Password:

Show Password

LOGIN

Forgot username and/or password? [Click here.](#)

[Create a Staff Account](#)

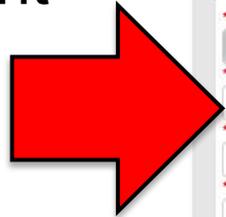
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# Team Management System - New staff



NEW staff members MUST complete their staff account to appear on a team staff member roster



Head Coach will determine TMS access permissions after the member is added

[USER PROFILE](#) [RESOURCES](#) [LOG OUT](#)

You are seeing limited menu options until you accept the terms and conditions of the league for the season.

Current Season: 2020 Spring

### User Profile

PERSONAL INFORMATION	ADDRESS	AGREEMENTS AND SETTINGS
<p>* <b>Position:</b> Head Coach</p> <p>* <b>Email Address:</b> examplecoach@exampleclaytarget.com</p> <p>* <b>First Name:</b> Test</p> <p>* <b>Last Name:</b> Coach_One</p> <p>* <b>Phone:</b> 123 - 456 - 7890</p> <p>Team staff are required to accept the agreement, privacy policy and insurance. Insurance can not be accepted until the agreement is accepted.</p> <p>Changing your email address will change your login email/username.</p> <p>* indicates a required field</p> <p><b>SUBMIT</b></p>	<p>* <b>Address:</b> 101 Any St.</p> <p><b>Suite/Apt/Box:</b></p> <p>* <b>City:</b> MyTown</p> <p>* <b>State:</b> Minnesota</p> <p>* <b>Zip Code:</b> 55021</p> <p><b>Email Verification Problem:</b> Your email address has not yet been verified. Click to resend a verification email to <a href="mailto:examplecoach@exampleclaytarget.com">examplecoach@exampleclaytarget.com</a>.</p>	<p>Please accept the Registration &amp; Agreement, Privacy Policy and the the Insurance Policy to participate in the League.</p> <ul style="list-style-type: none"><li>Registration &amp; Agreement</li><li>Privacy Policy</li></ul> <p><input type="checkbox"/> * I accept all of the above.</p> <p><input type="checkbox"/> * I accept the Staff General Liability Insurance.</p> <p><b>Email (Opt Out) Preferences:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> No I would not like League informational emails (season events, coach tips, and reminders) to be sent to me</li><li><input type="checkbox"/> No I would not like League special offer emails (special promotion from League sponsors) to be sent to me</li></ul>

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# Team Management System - Insurance

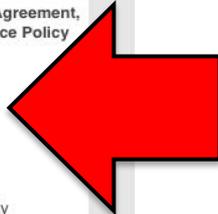
**LOG OUT**

limited menu options until you accept the terms and conditions of the league for the season.

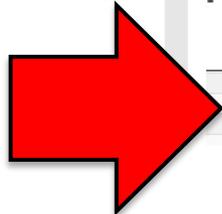
Current Season: 2020 Spring

REGISTRATION	ADDRESS	AGREEMENTS AND SETTINGS
<p>et.com</p>	<p>* Address: 101 Any St. Suite/Apt/Box:</p> <p>* City: MyTown</p> <p>* State: Minnesota</p> <p>* Zip Code: 55021</p> <p><b>Email Verification Problem:</b> Your email address has not yet been verified. Click to resend a verification email to <a href="mailto:examplecoach@exampleclaytarget.com">examplecoach@exampleclaytarget.com</a>.</p>	<p>Please accept the Registration &amp; Agreement, Privacy Policy and the the Insurance Policy to participate in the League.</p> <ul style="list-style-type: none"><li>Registration &amp; Agreement</li><li>Privacy Policy</li></ul> <p><input type="checkbox"/> * I accept all of the above.</p> <p><u>General Liability Insurance</u></p> <p><input type="checkbox"/> * I accept the Staff General Liability Insurance.</p> <p><b>Email (Opt Out) Preferences:</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> No I would not like League informational emails (season events, coach tips, and reminders) to be sent to me</li><li><input type="checkbox"/> No I would not like League special offer emails (special promotion from League sponsors) to be sent to me</li></ul>

All staff members receive FREE liability insurance from the League only if the staff member agrees to participation terms and accepts the insurance



Insurance status acceptance is indicated on the staff roster



- "Reg" is registration, ✓ being complete, ✗ being incomplete (meaning acceptance of the agreement to terms and privacy policy).
- "Ins" is insurance, ✓ being accepted, ✗ being not accepted.
- "Email" is email verification, ✓ being verified, ✗ being unverified.

Reg	Ins	Email	Last Name	First Name	Email	Phone	Role
✗	✗	✓	Coach 2 Three	Test	test.coach+tc23@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Four	Test	test.coach+tc24@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Fivex	Testx	test.coach+tc25x@usaclaytarget.com	123-456-7890	Team Staff
✗	✗	✓	Coach 2 Six	Test	test.coach+tc26@usaclaytarget.com	123-456-7890	Team Staff

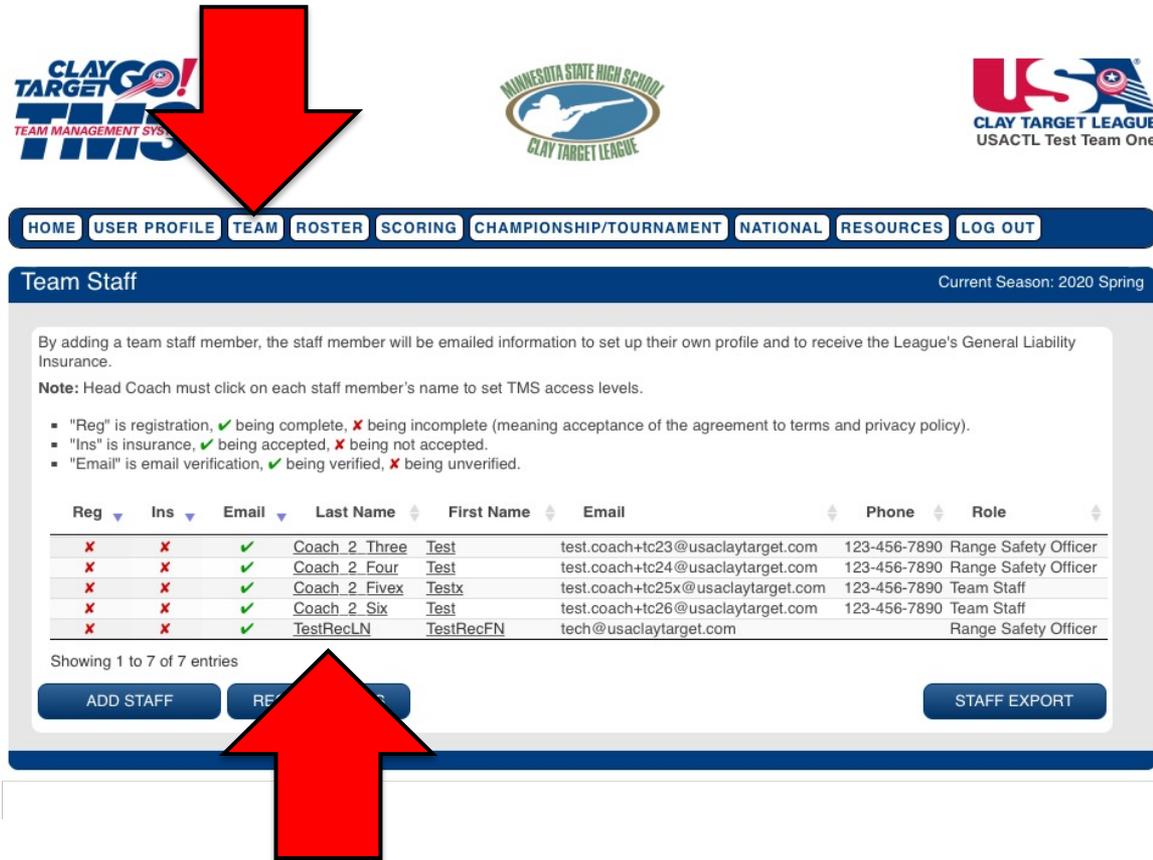
[GO TO INDEX](#)



# Team Management System – Staff roster

Staff member appears in the Team Staff roster AFTER they created a staff account

Select name to view profile information, set TMS access permissions, or delete member



CLAY TARGET GO! TEAM MANAGEMENT SYSTEM

MINNESOTA STATE HIGH SCHOOL CLAY TARGET LEAGUE

USA CLAY TARGET LEAGUE USACTL Test Team One

HOME USER PROFILE TEAM ROSTER SCORING CHAMPIONSHIP/TOURNAMENT NATIONAL RESOURCES LOG OUT

Team Staff Current Season: 2020 Spring

By adding a team staff member, the staff member will be emailed information to set up their own profile and to receive the League's General Liability Insurance.

Note: Head Coach must click on each staff member's name to set TMS access levels.

- "Reg" is registration, ✓ being complete, ✗ being incomplete (meaning acceptance of the agreement to terms and privacy policy).
- "Ins" is insurance, ✓ being accepted, ✗ being not accepted.
- "Email" is email verification, ✓ being verified, ✗ being unverified.

Reg	Ins	Email	Last Name	First Name	Email	Phone	Role
✗	✗	✓	Coach 2 Three	Test	test.coach+tc23@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Four	Test	test.coach+tc24@usaclaytarget.com	123-456-7890	Range Safety Officer
✗	✗	✓	Coach 2 Five	Testx	test.coach+tc25x@usaclaytarget.com	123-456-7890	Team Staff
✗	✗	✓	Coach 2 Six	Test	test.coach+tc26@usaclaytarget.com	123-456-7890	Team Staff
✗	✗	✓	TestRecLN	TestRecFN	tech@usaclaytarget.com		Range Safety Officer

Showing 1 to 7 of 7 entries

ADD STAFF RE STAFF EXPORT

# Student Athlete Registration

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2023  
SPRING

# Athlete Registration - Overview

**First...** All student athletes must have a Athlete Management System account to be eligible to be on a team – See ["Athlete Management System"](#)

**Second...** Upon the completion of an AMS account, the team's coach will authorize an invitation for the athlete/guardian (AMS user) to register with the team for the upcoming season – See ["Creating & Managing Team Rosters"](#)

**Then...** Notify families to complete the registration through AMS – an email from the League is NOT required to register

**Remind...** Students that if your team selected the "Team Pay" option for League registration fees, no payment will be required at the end of registration. Selecting the "Athlete Pay" option will require the AMS user to make the payment

**And...** The coach can view the [team's roster](#) in the Team Management System

# Athlete Registration - Requirements

- Registration for the student must occur through AMS in [ClayTargetGo!](#) - just creating an AMS account DOES NOT automatically register an athlete for a season
- Registrant must be:
  1. The student's parent/legal guardian, OR
  2. The student that is 18 years of age or older as of the registration date
- Registrant completes the student athlete registration
  - Firearm safety certification information
  - Consent & Waiver, Sportsmanship, Medical Information, Medical Consent, Privacy Policy, Survey
  - \$35/student/sport League registration fee payment may be required at the time of registration
- Registration closes 3/20/23 at noon CT

# Athlete Registration - Login

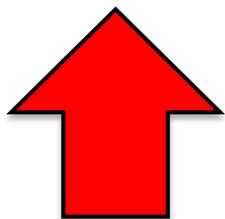
http://claytargetgo.com



[Log in to your Athlete Management System](#)



[Log in to your Team Management System](#)



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2023  
SPRING

# Athlete Registration – Select link



Athlete's Name: BUBBA GUMP  
Athlete's ID: 120515  
Athlete's Username: bubba0gump



[Join A College Team](#)   [Log Out](#)

## Enter as an Athlete

Welcome to your Athlete Management System (AMS) in ClayTargetGo!. AMS will be the single source you will use to access and manage your personal profile, League and event registrations, Shooter Performance Tracker, special offers, and more.

Important messages may appear below that may require you to take action in a timely manner. It's important that you remember your Athlete ID/Username and password to access AMS in the future. Check the League's website for the latest news regarding the season. Good luck!

[click here for Roster instructions](#)

**You need to complete your firearm safety certification before you can participate on any team.**

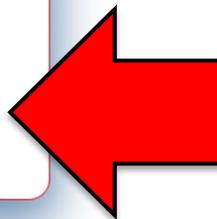
Update Your Profile Now!

Or take our **SAFE** CERTIFICATION!

You have open registrations.

**Faribault High School**

**Attention Required! Click Here!**



Registration link is activated after coach "Invites" athlete to register through TMS

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# Athlete Registration – Register

## Faribault High School

### Messages

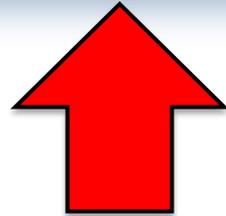
Welcome to the League!

Please make sure you are familiar with League Policies and Procedures. You can check them out [HERE](#). Feel free to reach out to your coaching staff with any questions about participating this year.

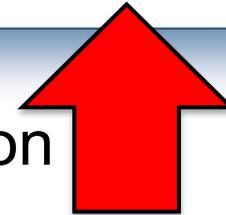
Please review the following messages. They contain important information about your season, the team, and the league!

**View the athlete season registration tutorial video here.**

	<a href="#">Season Registration</a>	You are invited to the Trap Season Registration for Minnesota State High School Clay Target League. Please pay for the season by 01/31/2023 at 01:53 AM.	<a href="#">Pay Here</a>
	<a href="#">Season Registration</a>	You are invited to the Skeet Season Registration for Minnesota State High School Clay Target League. Please pay for the season by 01/31/2023 at 01:53 AM.	<a href="#">Pay Here</a>



Select button to register



All disciplines will appear if coach invited athlete

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# Athlete Registration – Read terms



Athlete's Name: BUBBA GUMP  
Athlete's ID: 120515  
Athlete's Username: bubba0gump  
Athlete's Team: Faribault High School



[LOG OUT](#) [Join A College Team](#)

## Medical Consent

Athlete gives his/her consent to League, League Sponsors, the Athlete's school district, the state high school athletic association and the host organization of any League Event to provide, through a medical staff of its choice, customary medical/athletic training attention, transportation and emergency services as the League or the Team directs in the course of his/her participation in League Events.

I further understand that in the case of injury or illness requiring transportation to a health care facility, a reasonable attempt will be made to contact the Parent/Legal Guardian in the case of the Athlete being a minor, but that, if necessary, the Athlete will be transported via ambulance to the nearest hospital.

I acknowledge that the Team does not provide health or accident insurance or other insurance for medical, hospital, physical therapy or occupational therapy expenses should they be needed. Other than in an emergency situation, all medical services or rehabilitation services are the sole responsibility of the Athlete.

I acknowledge and agree that by its nature, participation in extracurricular athletics includes risk of injury and the transmission of infectious diseases such as Herpes, Hepatitis B, MRSA, H1N1, H3N2 and variants. Although serious injuries are not common and the risk of HIV transmission is almost nonexistent in supervised programs, it is impossible to eliminate all risk. Participants have the responsibility to help reduce that risk. Participants must obey all safety rules, report all physical and hygiene problems to their coaches, follow a proper conditioning program, and inspect their own equipment daily.

I certify that Athlete is covered for accidental medical expenses by some recognized insurance company or the Athlete or his/her Parent/Legal Guardian, will assume full responsibility for medical expenses incurred because of injuries. Athlete recognizes that the neither the League nor the League Team is a Health Insurer or a medical service provider. The League and the League Team are not obligated and will not carry health or accidental insurance or other insurance for medical and hospitalization expenses arising from such injuries.

## Privacy Policy

The League and USA Clay Target League (referred to as "site editor" below) takes your right to privacy seriously, and wants you to feel comfortable using the League's web site ("site"). This privacy policy deals with personally-identifiable information (referred to as "data" below) that may be collected by this site. This policy does not apply to other entities that are not owned or controlled by the site editor, nor does it apply to persons that are not employees or agents of the site editor, or that are not under the site editor's control.

**Use and collection of data** - You are required to provide the indicated required information. Data will be viewed by the authorized manager of your team via the League Team Management System. Efforts will be made to prevent your data being made available to third parties unless (i) provided for otherwise in this Privacy Policy; (ii) your consent is obtained, such as when you choose to opt-in or opt-out for the sharing of data; (iii) a service provided on our site requires interaction with a third party, or is provided by a third party, such as an application service provider; (iv) pursuant to legal action or law enforcement; (v) it is found that your use of this site violates the site editor's policy, terms of service, or other usage guidelines, or if it is deemed reasonably necessary by the site editor to protect the site editor's legal rights and/or property; or (vi) this site is purchased by a third party, in which case that third party will be able to use the data in the same manner as set forth in this policy. In the event you choose to use links displayed on this web site to visit other web sites, you are advised to read the privacy policies published on those sites.

You are not provided with the ability to edit the information stored for your user account information after registration. You can request that your user account be deleted upon completion of the League events; To do so, please contact the site administrator. Changes may be made to this policy from time to time. You will be notified of substantial changes to this policy either by through the posting of a prominent announcement on the

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2023  
SPRING

# Athlete Registration – Registration fee

## Authorization and Disciplines

### Disciplines

Your team has invited you to participate in the following discipline(s). Please check the box next to each discipline you want to participate in. Each discipline requires a separate registration fee as listed.

**Your team requires payment at the time of registration. Your registration is not complete until payment has been made.**

#### TRAP SHOOTING

Participate in Trap Shooting? COST: \$40.00

#### SKEET SHOOTING

Participate in Skeet Shooting? COST: \$40.00



Select discipline(s) to authorize payment

### Authorization

If any part of this document shall be unenforceable, the portion, which is unenforceable, shall be served and the balance of this document shall remain in full force and effect. Without limiting the generality of the foregoing, if the Release on behalf of myself shall be deemed to be unenforceable, the aforesaid Indemnities shall nevertheless remain in full force and effect.

I/we acknowledge the electronic signature confirms I/we have read and reviewed the information contained in the contents of the Participation Registration Agreement. I/we also acknowledge this electronic signature has the same legal effect, validity, and enforceability as a signature in a non-electronic form.

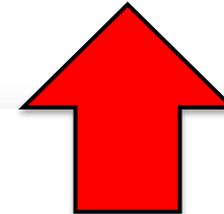
#### Authorization Electronic Signature

Enter your full name:

John doe

Trap Fee	\$40.00
Total Fee(s)	\$40

Make Payment



Fee will display if team selected "athlete pay"  
for the registration fee payment  
No payment will be required if the team  
selected "team pay"

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# Athlete Registration – Payment



**The USA Clay Target**  
League is a 501(c)(3) non-profit organization. The League is the independent provider of clay target shooting sports for secondary and post secondary schools. The League's priority are safety, fun, and marksmanship – in that order.  
If you choose to make a donation, your payment receipt will contain our tax EIN number for your tax purposes

---

**Order Information**

All fields are **REQUIRED**

We accept bank drafts as well as the following forms of payment.



---

**Payment Information**

Trap \$40.00

**Total Due Today: \$40.00**

---

Pay by:

 Credit Card   Bank Draft

**Card Number**

**Expiration Month**

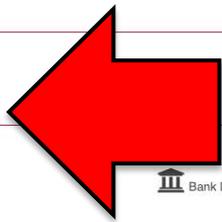
**Expiration Year**

**Card Code**  
What Is This?

---

**Billing Information**

First Name



Complete payment (if "athlete pay") with credit/debit card or ACH bank draft

A confirmation will appear upon the completion of the AMS registration

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SPRING

# Athlete Registration - Refunds

- League registration fees are refundable if the request is submitted by the coach **BEFORE** the registration deadline expires.
- No refunds are allowed after registration closes.
- The coach must deactivate (request a refund) the student's registration status in the Team Management System
- If a refund request wants to be cancelled **PRIOR** to the registration deadline so an athlete can remain on the team, the coach can cancel the refund request in TMS
- Refunds are processed approximately 5 days **AFTER** the registration deadline expires
- The refunded amount takes approximately 10-14 days to credit the registrant's account

# Creating & Managing Team Rosters

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SPRING

# Team Roster - Registration Fee Payment

- League registration fee is \$35 per student per sport (trap, skeet, 5-stand, sporting clays)
- The team's Head Coach must select the preferred payment method option **BEFORE** any athletes can register for the team
- Payment option **CANNOT** be changed after selection
- Teams responsible for **ALL** registered athletes – including athletes that have not submitted firearm safety training certificates)
- Invoice will appear in TMS upon notification from the League
- If the team payment option is selected, the total payment is due before Practice Week 1 begins

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# Creating Team Roster - Overview

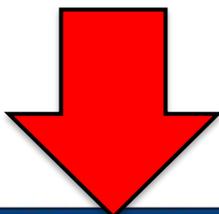
**First...** Select registration fee payment option

**Second...** Select students from the "Waiting" and/or "Previous Rostered" lists to activate their registration access

**Then...** "Invited" students are now eligible to register for the team through their Athlete Management System before the registration deadline

**And...** Monitor the "Roster" list under the Roster tab for students that completed the registration. Remind non-rostered students from the "Invited" list to register

# Team Roster - Select payment/discipline



HOME USER PROFILE TEAM ROSTER SCORING CHAMPIONSHIP/TOURNAMENT NATIONAL RESOURCES LOG OUT

## Team Payment Method

Current Season: 2020 Spring

How would you like to pay your team athlete registration fees?

- Athlete Payment - Each athlete will be required to make payment at time of registration
- Team Payment - Team will make one single payment for all registered athletes on roster

Disciplines:

- Trap
- Skeet



Select a discipline.

You may select other disciplines later if desired.

SUBMIT

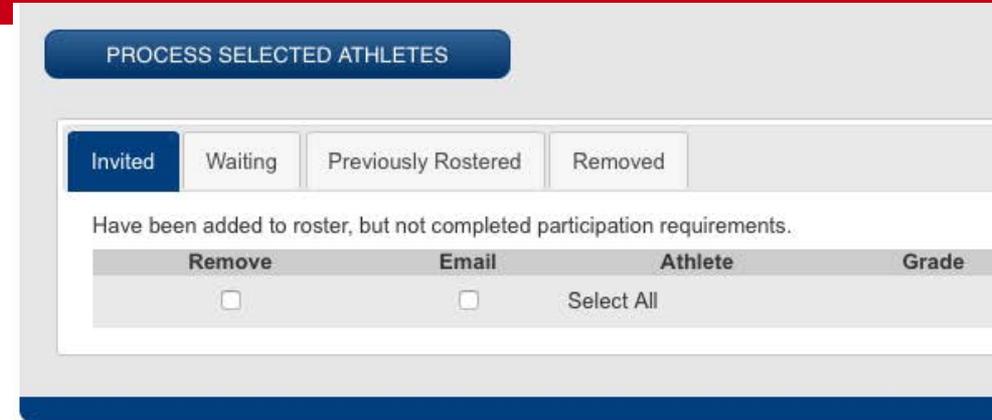
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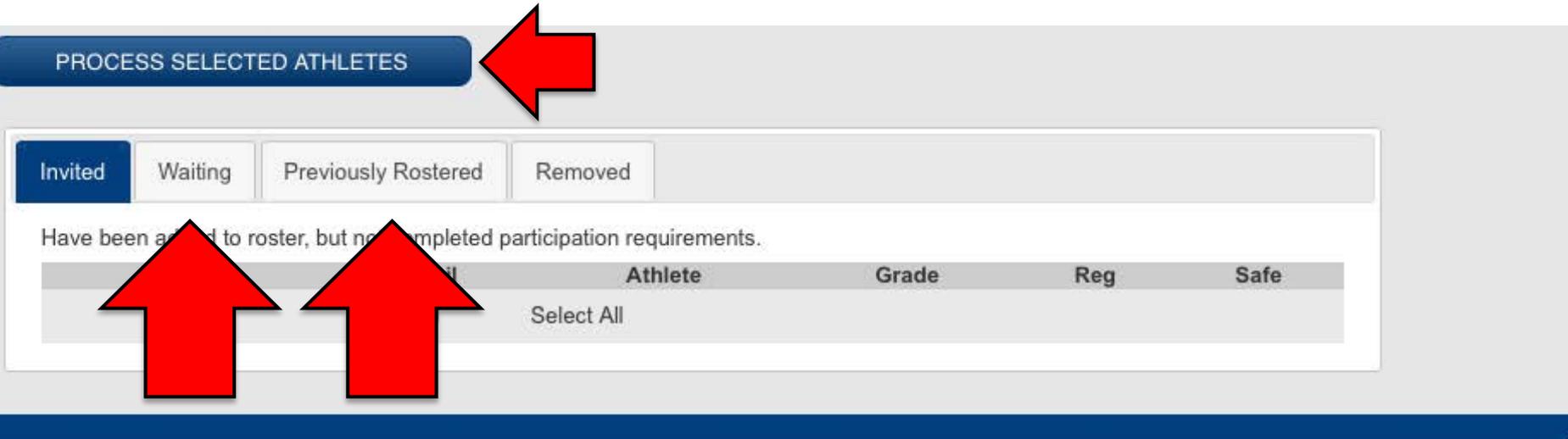
# Team Roster - List overview

- **Invited** - Students that have been authorized to register for the team but have NOT yet completed all registration requirements.
- **Waiting** - Students that have created an Athlete Management System (AMS) account but have not been invited by you to register for your team.
- **Previously Rostered** – Athletes that have been on the team's roster in previous season(s).
- **Removed** - Students that were invited to register with the team but did not complete registration requirements or have been removed from the Invited list by the coach.



# Team Roster - Invite students to register

Choose “Previously Rostered” or “Waiting” tabs to add students to the “Invited” list to authorize registration. Select the "Process Selected Athletes" to complete the action.



The screenshot shows a web interface for managing athletes. At the top, there is a blue button labeled "PROCESS SELECTED ATHLETES" with a red arrow pointing to it from the right. Below this is a tabbed interface with four tabs: "Invited" (selected), "Waiting", "Previously Rostered", and "Removed". Under the "Invited" tab, there is a message: "Have been added to roster, but not completed participation requirements." Below the message is a table with the following columns: "Athlete", "Grade", "Reg", and "Safe". The first row of the table contains the text "Select All". Two red arrows point upwards to the first two columns of the table.

If a NEW student's name does not appear on the “Waiting” list, they have not completed their student profile in AMS.

View [“Athlete Management System – New Student”](#)

# Team Roster - "Invited" activates registration

PROCESS SELECTED ATHLETES

Invited

Waiting

Previously Rostered

Removed

Have been added to roster, but not completed participation requirements.

Remove

Email

Athlete

Grade

Reg

Safe

Select All

When added to the "Invited" list, an email is sent to the athlete/guardian AND the registration access is activated in the student's AMS. An email is NOT required to register. The AMS user simply needs to login to AMS to complete the registration. Students that appear on this list have NOT completed the registration in AMS.

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# Team Roster - Monitor "Roster"

Each selected discipline will display athletes that have **COMPLETED** registration for that team and can participate in the season.

Select the "Roster Management" button to invite students to register for the team.

The screenshot shows the Clay Target League Team Management System (TMS) interface. At the top, there are logos for Clay Target League, Minnesota State High School Clay Target League, and USA Clay Target League. The navigation menu includes: HOME, USER PROFILE, TEAM, ROSTER, SCORING, CHAMPIONSHIP/TOURNAMENT, NATIONAL, RESOURCES, and LOG OUT. The current season is 2020 Spring. The main content area is titled 'TEAM ROSTER' and contains a 'Note' section with the following points:

- ONLY delete athletes from the roster who will not be participating this season.
- Errors in email can be corrected by using the Resend Email link next to the athlete's name. Add or edit emails in the boxes provided. (This information will not be saved.)
- Errors in athlete information can be corrected by the parents. Direct them to [www.claytargetgo.com/vms](http://www.claytargetgo.com/vms) with their athlete's ID and the password selected during registration.
- Coaches can now update SAFE Certification dates by clicking on SAFE Certification Management under the Roster menu item.
- This list is only **partial information**, for full information click on the athlete's name, or, export athlete data and look at the downloading spreadsheet

Below the note, there are tabs for 'Trap' and 'Skeet'. The 'Trap' tab is selected, and a message reads: "There are no athletes on your trap roster." At the bottom of the page, there are two buttons: 'ROSTER MANAGEMENT' and 'ROSTER EXPORT'. A large red arrow points to the 'ROSTER MANAGEMENT' button.

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# Team Roster - Monitor "Removed"

PROCESS SELECTED ATHLETES

Invited

Waiting

Previously Rostered

Removed

Have been added to roster, but not completed participation requirements.

Remove

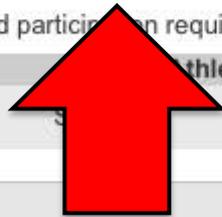
Email

Athlete

Grade

Reg

Safe



Select "Removed" to view the list of students that you may have erroneously removed from any of the lists. If you need to register a student that is on this list, select the action item next to the students name and process the action.

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# Schedule

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2023  
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# 2023 – Important dates

- |      |  |        |   |
|------|--|--------|---|
| 2/1  | Student athlete registration opens       | 5/30   | National Championship<br>Tier 1 registration opens                          |
| 3/20 | Team/student athlete registration closes | 6/1    | National Championship<br>Tier 2 registration opens (if applicable)          |
| 3/26 | Practice Week 1 begins                   | 6/3-25 | State Tournaments<br>(Check website for complete details)                   |
| 4/2  | Practice Week 2 begins                   | 6/5    | National Championship<br>Tier 3 registration opens (if applicable)          |
| 4/9  | Reserve Week begins                      | 6/9-18 | Virtual tournaments (if applicable)<br>(Check website for complete details) |
| 4/10 | Conferences announced                    | 7/5-9  | National Championship   |
| 4/10 | Tournament registration opens            | 8/1    | Fall season registration opens  |
| 4/16 | Competition Week 1 begins                |        |   |
| 4/23 | Competition Week 2 begins                |        |   |
| 4/30 | Competition Week 3 begins                |        |   |
| 5/3  | Tournament registration closes           |        |   |
| 5/7  | Competition Week 4 begins                |        |   |
| 5/14 | Competition Week 5 begins                |        |   |
| 5/21 | Fun Week begins                          |        |   |
| 5/22 | Final conference results published       |        |   |

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# Support

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2023  
SPRING

# Support - Questions

Email your name, school team name, state, and detailed request to [support@usaclaytarget.com](mailto:support@usaclaytarget.com)

Be safe. Have fun. Good luck!

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